

addition, the full "Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act" handbook is available at the following locations: SBCCD Chancellor's Office; Vice President of Student Services, SBVC; SBVC College Police and Safety Services Department.

Substance Abuse

The San Bernardino Community College District strives to maintain a workplace free from illegal use, possession or distribution of controlled substances as defined in the Controlled Substances Act. Students, employees and visitors are subject to applicable legal sanctions under local, state or federal law for the unlawful possession or distribution of illicit drugs and alcohol. Disciplinary action may be imposed on a student for misconduct for the following infractions while attending college classes or college-sponsored events:

- The use, sale or possession of illegal drugs.
- The presence on campus of anyone under the influence of drugs or alcohol.

- The use or possession of alcoholic beverages on college property or at any college-sponsored event.

Transcript Request

Transcripts can be ordered online at www.valleycollege.edu. Click on Apply and Register; under Records, click on "Request for Transcripts." Transcripts may also be requested by completing a Transcript Request form and submitting it to the Admissions & Records Office, AD/SS Building, Room 100. Transcripts may not be processed as a result of: incomplete applications, prerequisite requirements or other financial or academic issues. The first two transcripts requested are provided at no charge; after that, there is a \$3 charge for each request (allow 5 to 7 working days for processing of standard requests). There is an \$8 charge for rush requests (24-hour processing, excluding weekends and holidays).

Laws and Policies Relating to Students	Where to find it
Academic Accommodations for Individuals with Disabilities	Director, Disabled Students Program and Services
Academic Policies and Procedures	Dean, Student Development
Americans with Disabilities Act	Director, Disabled Students Program and Services
Bulletin Board Policies	Director, Student Life
Campaign and Election Policies	Director, Student Life
Compliance with Handicapped Regulations	Disabled Students Program and Services
Drugs, District Policy on...	Vice President, Administrative Services
Family Education Rights and Privacy Act of 1974	Associate Dean, Enrollment Management
Matriculation Plan and Appeals Process	Dean, Counseling and Matriculation
Section 504 of the Rehabilitation Acts	Vice President, Student Services
Sexual Harassment Policy	Vice President, Student Services
Student Code of Conduct	Dean, Student Development
Student Equity	Vice President, Student Services
Student Grievance and Due Process	Vice President, Student Services
Title IX Prohibiting Sex Discrimination in Education	Vice President, Student Services

Honors Program

The Honors Program consists of courses for students who demonstrate an above average academic achievement and motivation. Honors courses focus on critical thinking and communication through an in depth analysis of selected topics that are first encountered in introductory courses. Students selecting one of several courses in the Honors Program enjoy enhanced access to scholarships and to the UC and CSU systems. The honors courses range from one to three units. Most courses are accepted by the University of California and California State University systems, and most can be used to satisfy general education requirements. Call (909) 384-4410 for additional information.

Yes, I'm interested in the Honors Program! Turn this application in to the Honors Office in AD/SS 103.

Look what's being offered in the Spring:

ANTHRO 106H	CHEM 213H	ENGL 102H	SOC 100H
BIOL 109H	CD 105H	POLIT 110H	SPAN 103H
CHEM 150H	ECON 200H	PSYCH 100H (2)	SPEECH 100H
CHEM 151H	ENGL 101H	RELIG 100H	

Name _____ Social Security Number _____

Address _____ City _____ State _____ Zip _____

Telephone Number _____ Date _____

I intend to meet the Admission Requirements by satisfying two of the following:

GPA of 3.0 in 12 units of transfer level coursework (courses numbered 100 or above)

Minimum high school GPA of 3.5